

CORPORATE PERFORMANCE REVIEW WORKING PARTY

Minutes of the meeting held on 18 July 2016 at 7.00 pm in Council Chamber, Council Offices, Cecil Street, Margate, Kent.

Present: Councillor Peter Campbell (Chairman); Councillors Curran, Game and Jaye-Jones

181. ELECTION OF CHAIRMAN

Councillor Jaye-Jones proposed, Councillor Curran seconded and Members agreed that Councillor Campbell be the Chairman of the Corporate Performance Review Working Party.

Councillor Campbell in the Chair.

182. APOLOGIES FOR ABSENCE

Councillor Connor sent his apologies by email to Democratic Services. Further apologies were also received from the following Members:

Councillor Dennis;
Councillor Dexter, substituted by Councillor Game.

183. DECLARATIONS OF INTEREST

There were no declarations of interest.

184. MINUTES OF PREVIOUS MEETING

Councillor Jaye-Jones proposed, Councillor Curran seconded and Members agreed the minutes to be a correct record of the meeting of the Corporate Performance Review Working Party that was held on 08 February 2016.

185. AGREE THE WORK PROGRAMME FOR THE CORPORATE PERFORMANCE REVIEW WORKING PARTY FOR 2016/17

Madeline Homer, CEx introduced the report and suggested the need to amend terms of reference 3 and 6 which read as follows:

TOR 3: To evaluate major projects Council is involved in;
and
TOR 6: To review the Council's progress against the Corporate Improvement Plan.

After the amendments they would read as follows:

TOR 3: To maintain an overview of the major projects Council is involved in, using the project management tool kit.

Madeline Homer said that officers would bring back a report to the next meeting of the working party on how the report structure on maintaining an overview of major projects council is involved in would look like. Thereafter Members may wish to redefine TOR 3 if there is a need.

and

TOR 6: To review the Council's progress against the Corporate Improvement Plan produced and monitored by the Strategic Development Group.

Members requested that officers provide them with the criteria was used to define council projects as major. They also agreed that the current major projects management tool kit be included in the agenda for the next meeting of the working party.

Responding to a Member question regarding TOR 6, Tim Willis, Director of Corporate Resources explained that the Strategic Development Group was an informal Member/Officer group set up to monitor the corporate performance of the council through the Improvement Plan. The Group was picking on all the outstanding Peer Review action points as well as develop some points that they felt would improve the council's business processes.

Madeline Homer suggested and Members agreed that the Leader of Council, who is also the Chairman of the Strategic Development be invited to the next meeting of the working to share ideas on the work of the Group. She explained that the membership was made of UKIP, Conservative and Labour political group leaders, the Deputy Leader of Council and CMT.

Members also agreed that future meetings of the working party be held as proposed in the officer report at the following intervals:

2nd week of August;
2nd week of November;
2nd week of February;
1st week of May (if possible).

Meeting concluded: 7.25 pm